



**FOREIGN PRACTITIONER APPLICATION GUIDELINE
TRADITIONAL DAN COMPLEMENTARY MEDICINE**

INTRODUCTION

Foreign Practitioners are not allowed to work in Malaysia as a Traditional and Complementary Medicine (T&CM) Practitioner unless they are employed by a legal company in Malaysia, which is related to the field and registered with one of the SEVEN (7) Practitioner Bodies. Both parties must fulfill the following requirements and conditions.

1. REQUIREMENTS FOR COMPANY

- 1.1 It must be a company related to traditional and complementary medicine practice (The objects of Memorandum and Articles of Association which the company is established must be related to T&CM practice)
- 1.2 It must be registered with the Companies Commission of Malaysia (CCM)
- 1.3 It must register the practitioner(s) with one of the Practitioner Bodies that is recognized by the Ministry of Health (Appendix I)

2. REQUIREMENTS FOR ADVERTISEMENT

- 2.1 As a prerequisite, the company that satisfies requirements in section 1 must, **IN ADVANCE**, advertise the position of practitioner(s) in the local newspaper to provide an opportunity for our locals to apply
- 2.2 The advertisements must comply with the following requirements:-
 - a. Must be published at least **THREE(3)** times
 - b. The interval of each advertisement must be at least **FIVE(5)** days and made within month
 - c. **ONE(1)** of the advertisements must be published in **MALAY NEWSPAPER**
 - d. **ALL** advertisements must be published in main **LOCAL** newspapers
 - e. Advertisement submitted should clearly show the date and name of newspaper
- 2.3 The advertisement published should clearly state the (Appendix II):-
 - a. Name, address and contact numbers of the company
 - b. Position, type of practice and total number of practitioners required
 - c. Closing date of at least one week from the date advertisement published



**FOREIGN PRACTITIONER APPLICATION GUIDELINE
TRADITIONAL DAN COMPLEMENTARY MEDICINE**

- 2.4 The company is allowed to apply foreign practitioner(s) as T&CM practitioners two (2) weeks after the closing date of last advertisement.
- 2.5 Every new application should be enclosed with the three latest advertisements (not exceeding six (6) months before the application is submitted)
- 2.6 Applicants are encouraged to refer to the Medicines (Advertisement and Sale) Act 1956 and contact the Pharmaceutical Services Division (www.pharmacy.gov.my) for further information regarding the requirements of advertisement

3. REQUIREMENTS FOR FOREIGN PRACTITIONER

Foreign practitioners who apply to practice must comply with the following rules and regulations:

- 3.1 Possess qualification of a minimum requirement (Certificates and relevant documents MUST BE translated into Malay or English)-Appendix III
- 3.2 Qualification of each practitioner must be identified and certified by the country from which the certificate is issued from. Copies of each document must be certified as true copy by the related ministry
- 3.3 The position applied for must be in accordance to the academic qualification possessed
- 3.4 Practitioner with a Degree must have at least five (5) years post-graduate working experiences whereas practitioners with a Diploma or qualification of Diploma and below must have at least seven (7) years post-graduate working experiences
- 3.5 Must be represented by a company that is liable to register him/her with a practitioner's body. Direct or independent application to the T&CM Division will be rejected
- 3.6 Foreign practitioner must be at age of not less than 27 years
- 3.7 Any subsequent application must indicate intentions and provide evidence of imparting skills and knowledge to the locals



4. REQUIREMENTS FOR ADMINISTRATIVE POSITION

Foreigners who apply for administrative position must comply with the following rules and regulations:

- 4.1 Job description of each applicant must be identified and certified by the Company Director from which it is issued
- 4.2 Qualification of the applicant must reflect the job description
- 4.3 Applicant who gets the approval from T&CM Division is not allowed to practice any type of traditional and complementary medicine.
- 4.4 Requirements in section 2 are exempted for application of administrative position.

5. APPLICATION PROCESS

- 5.1 Prepare and provide complete documents as stated in the checklist (Form PTK-PD1)
- 5.2 Two copies of completed documents must be prepared. Both copies shall be sent to the T&CM Division;

Traditional and Complementary Medicine Division
Ministry of Health Malaysia
Block E, Cenderasari Road
50590 Kuala Lumpur
Tel : 03-26985077 Ext : 637
Fax : 03-26911259
<http://tcm.moh.gov.my>

For the second copy of application which will be sent to the Practitioner Body, advice and guidance will be given to foreign practitioners about the relevant Practitioner's Body

- 5.3 All incomplete application will be rejected
- 5.4 Only application which fulfilled the requirements will be processed (Appendix IV & V)
- 5.5 No amendment is allowed after the meeting. A new application with the intended amendments should be submitted. The previous approval will be cancelled automatically



**FOREIGN PRACTITIONER APPLICATION GUIDELINE
TRADITIONAL DAN COMPLEMENTARY MEDICINE**

- 5.6 The validity for each approval as a foreign practitioner is TWO (2) years. A new application must be submitted with the updated information after the valid period
- 5.7 Companies who wish to extend the service of the foreign practitioner must sent a letter to the T&CM Division and to the respective practitioner body at least three months before the expiry date of the current work permit

6. RESULT OF APPLICATION

- 6.1 The recommendation letter will be sent to the company with a copy to the Immigration Department and the respective Practitioner Body
- 6.2 Approval for entry into Malaysia is under the jurisdiction of the Immigration Department of Malaysia and not under the purview of Ministry of Health

7. APPEAL PROCESS


- 7.1 For application which is not approved by the T&CM Division, written appeal using the appeal form can be made to the Director General of Health within **ONE MONTH** from the date the recommendation letter issued through T&CM Division (Appendix VI)
- 7.2 However, for application not approved due to the following reasons, appeal will not be processed:-
 - i. The qualification of the foreign practitioner is not recognized by the country where certificate is issued from.
 - ii. The type of practice is banned in country of origin
 - iii. The company representating the foreign practitioner is blacklisted by T&CM Division, Ministry of Health (MOH), Immigration Department of Malaysia or other Ministries
 - iv. The applicant is blacklisted by country of origin, T&CM Division, Ministry of Health (MOH), Immigration Department of Malaysia or other Ministries
- 7.3 Director General of Health's decision is final.



8. THE TERMS AND CONDITIONS OF APPROVAL

- 8.1 Performs services as agreed
- 8.2 Abide by the rules and regulations of practice, as in the code of ethics of T&CM practice (refer to practitioner bodies) and other related regulations
- 8.3 Abide by the Medical Act 1971, Medicines (Advertisement and Sale) Act 1956 and other related Acts
- 8.4 Provide education and conduct training with the purpose of imparting knowledge and skills to the local practitioners

The Guidelines are subject to alteration from time to time without prior notification to applicants

	Traditional and Complementary Medicine Division
	FOREIGN PRACTITIONER APPLICATION GUIDELINE TRADITIONAL DAN COMPLEMENTARY MEDICINE

Appendix I

LIST OF PRACTITIONERS' BODIES

Type of Practice	Practitioner Body	Representative	Contact Directory
Traditional Malay Medicine	Persekutuan Perubatan Tradisional Melayu Malaysia (PUTRAMAS)	Tuan Haji Hamzah Abu	25-2, Jalan PJU 5/10 PJU 5, Dataran Sunway Kota Damansara 47820 Petaling Jaya Tel : 03-61409777 Fax : 03-61409778
Traditional Chinese Medicine <i>Register with either one</i>	Federation of Chinese Physicians and Medicine-Dealers Association of Malaysia (FCPMDAM) www.fcpsdam.org	Mr Tan Kee Huat	106-2 & 107-2, Jalan 1 Pusat Niaga Batu Caves 68100 Batu Caves Selangor Darul Ehsan Tel : 03-61895188 Fax : 03-61895199
	Federation of Chinese Physicians & Acupuncturists Association of Malaysia (FCPAAM) www.fcpsaam.org.my	Mr Ng Poh Kok	780A, Jalan Sentul 51000 Kuala Lumpur Tel : 03-40418027
	Malaysian Chinese Medical Associations (MCMA) www.mytcm.org.my	Mr Low Poey Seng	2, Jalan Hang Jebat 50150 Kuala Lumpur Tel : 03-20780636 Fax : 03-20312118
Traditional India Medicine	Pertubuhan Perubatan Tradisional India Malaysia (PEPTIM)	Dato' Dr. Dorai Raja	D/a Darshan Ayurvedic Centre No 32, Queen Street 10200 Penang Tel : 04-2625875 Fax : 04-2633194
Homeopathy Medicine	Majlis Perubatan Homeopathy Malaysia (MPHM)	Tuan Hj Mohamed Mohd Noor	No 4, Jln Kemajuan Desa Rahmat 81200 Tampoi, Johor Bharu Johor Darul Takzim Tel : 07-2350251 Fax : 07-2345478

Malaysian Society for Complementary Therapies (MSCT) was deregistered on 29 May 2008. Recommendation letter for application of complementary medicines is not necessary and kindly submit the application directly to T&CM Division



Traditional and Complementary Medicine Division

**FOREIGN PRACTITIONER APPLICATION GUIDELINE
TRADITIONAL DAN COMPLEMENTARY MEDICINE**

Appendix II

**FORMAT OF ADVERTISEMENT WHICH FULFILL THE REQUIREMENTS OF
ADVERTISEMENT**

Bil	Advertisement Which Fulfill The Requirements	Advertisement Which Fulfill The Requirements
1.	<p>Jawatan Kosong</p> <p>Jawatan (Jenis Amalan)</p> <p>Bilangan Pengamal Yang Diperlukan</p> <p>Sila Hubungi: <u>Encik / Puan / Cik XXX</u> <u>Nama Syarikat</u> <u>Alamat Syarikat</u> <u>Nombor Telefon Syarikat</u></p> <p>Tarikh Tutup Permohonan <u>Satu minggu selepas tarikh penerbitan iklan</u></p>	<p>Jawatan Kosong</p> <p>Pembantu Pengamal Perubatan Tradisional dan Komplementari (Urutan Melayu)</p> <p>Dua (2) Orang Yang Diperlukan</p> <p>Sila Hubungi: Encik Ali atau Puan Hamidah Pusat Urut Tradisional Melayu XXX No 2, Jalan XXX, Taman XXX, 51000 KL 03-32132132</p> <p>Tarikh Tutup Permohonan: 12 Mac 2008</p>
2.	<p>Jobs Vacant</p> <p>Traditional & Complementary Medicine Practitioner (Type of Practice)</p> <p>Number Of Practitioners Are Required</p> <p>Please Contact: <u>Mr / Miss XXX</u> <u>Address Of The Company</u> <u>Contact Numbers Of The Company</u></p> <p>Closing Date for Application <u>One week after the date of advertisement</u></p>	<p>Jobs Vacant</p> <p>Traditional & Complementary Medicine Practitioner (Ayurvedic Physician)</p> <p>Three (3) Practitioners Are Required</p> <p>Please Contact: Mr Siva or Miss Farah XXX Ayurvedic Centre No 2, Jalan XXX, Taman XXX, 51000 KL 03-32132132</p> <p>Closing Date for Application: 12 March 2008</p>

The above advertisements and the size of it are for reference only.

Please refer to the Medicines (Advertisement and Sale) Act 1956 and contact the Pharmaceutical Services Division at 03-78413200 for further information regarding the requirement for advertisement



Traditional and Complementary Medicine Division

**FOREIGN PRACTITIONER APPLICATION GUIDELINE
TRADITIONAL DAN COMPLEMENTARY MEDICINE**

Appendix III

LIST OF MINIMUM QUALIFICATION REQUIRED

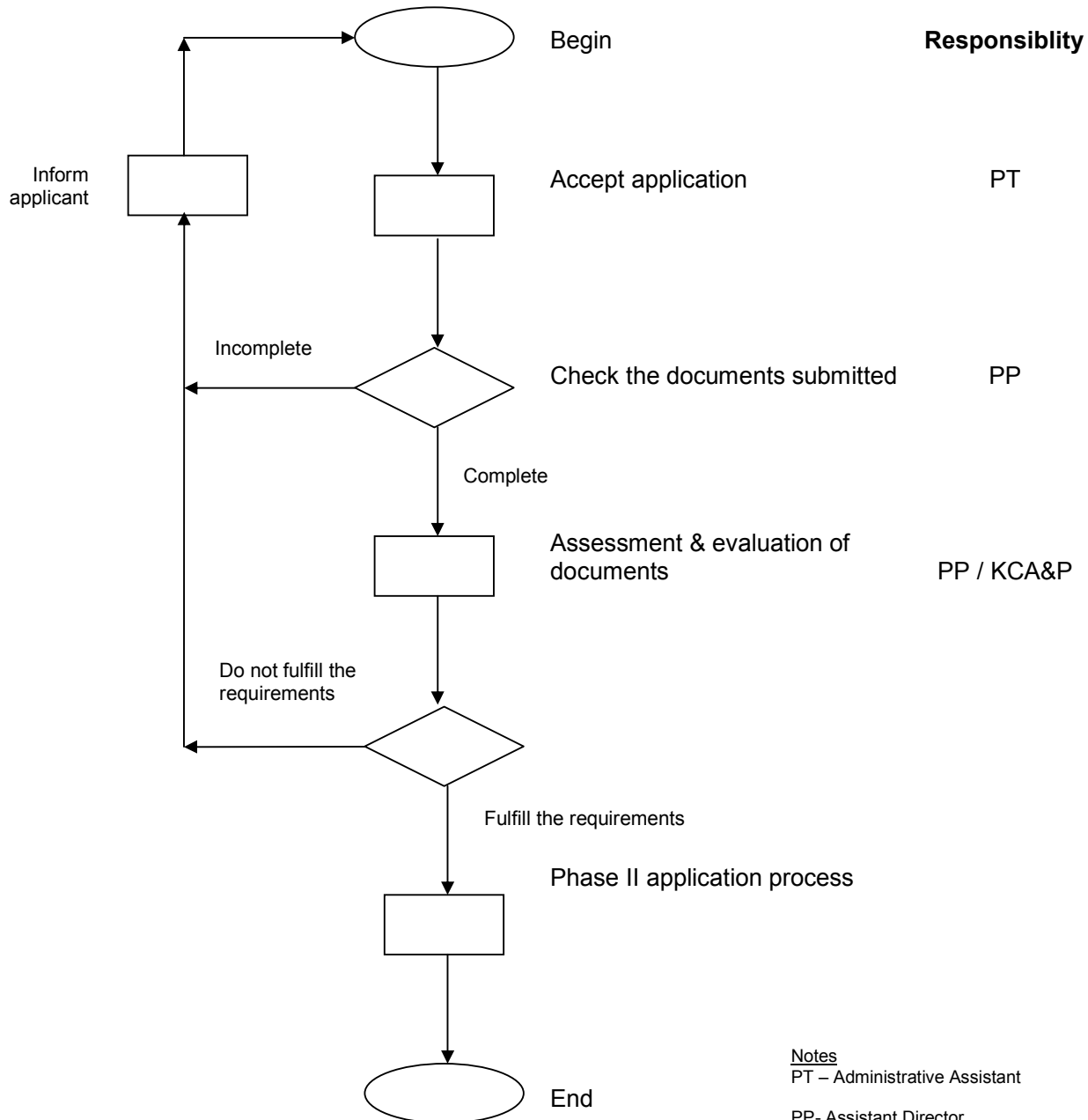
Bil	Type of Practitioner	Minimum Qualification
1.	Chinese Physician	Degree in Chinese Traditional Medicine
2.	Acupuncturist	Degree in Acupuncture
3.	Tuinalogist	Diploma in Tuina
4.	Reflexologist	Diploma in Reflexology
5.	Ayurvedic Physician	Degree in Ayurveda
6.	Siddha Physician	Degree in Siddha
7.	Unani Physician	Degree in Unani
8.	Chiropractor	Degree in Chiropractic
9.	Masseur (Thai, Balinese)	Level 1 for Wellness (<1000 contact hours) Level 2 for Therapeutic (≥1000 contact hours)

MSCT was deregistered on 29 May 2008 and therefore kindly refer to the Chinese Traditional Medicine Practitioner Body for application of practice in Acupuncture



**FOREIGN PRACTITIONER APPLICATION GUIDELINE
TRADITIONAL DAN COMPLEMENTARY MEDICINE**

CHECKING AND ASSESSMENT OF APPLICATION (PHASE I)

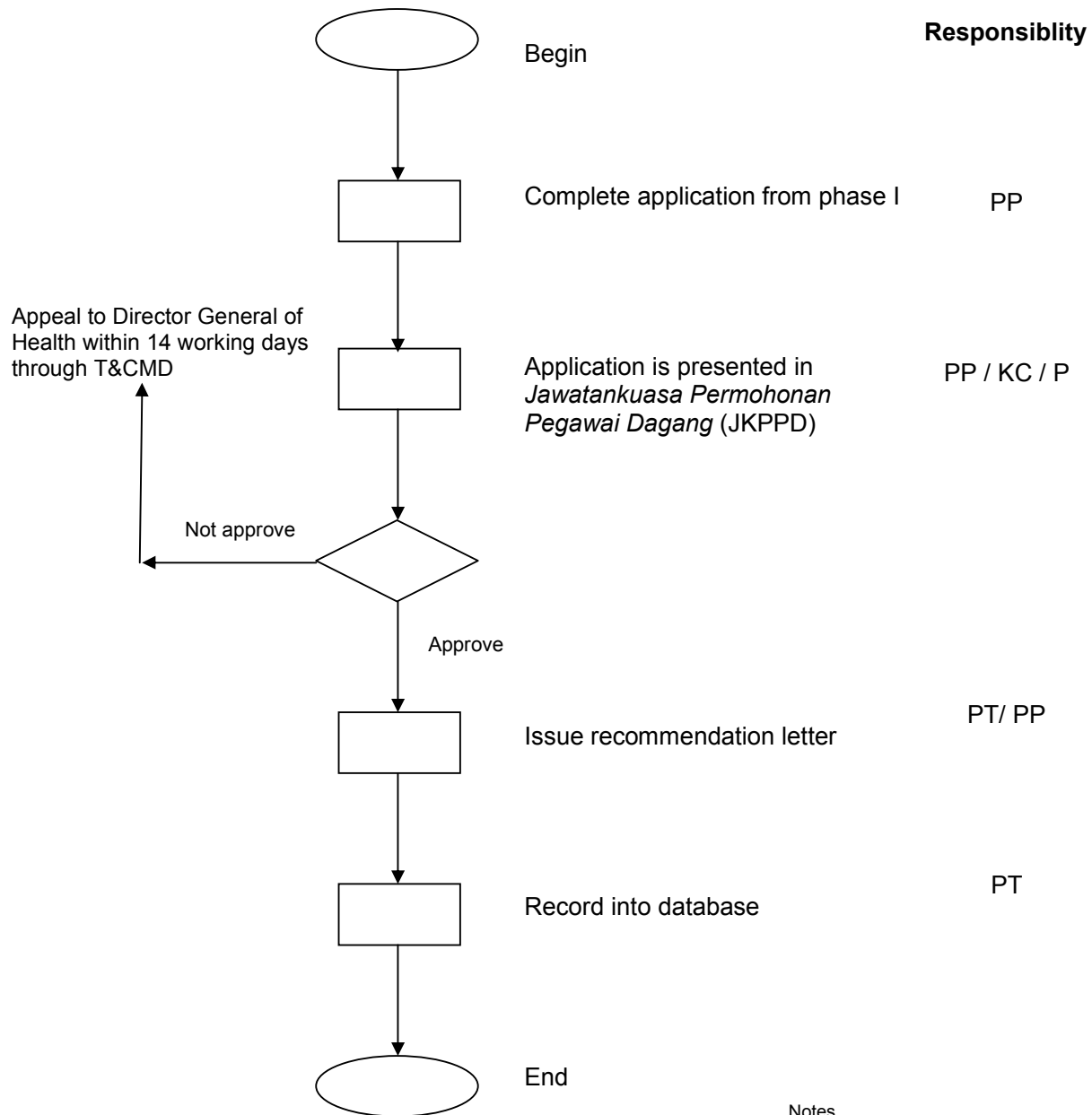




**FOREIGN PRACTITIONER APPLICATION GUIDELINE
TRADITIONAL DAN COMPLEMENTARY MEDICINE**

Appendix V

VALIDATION OF APPLICATION (PHASE II)



Notes

PT – Administrative Assistant

PP- Assistant Director

KC – Head of Section

P- Director

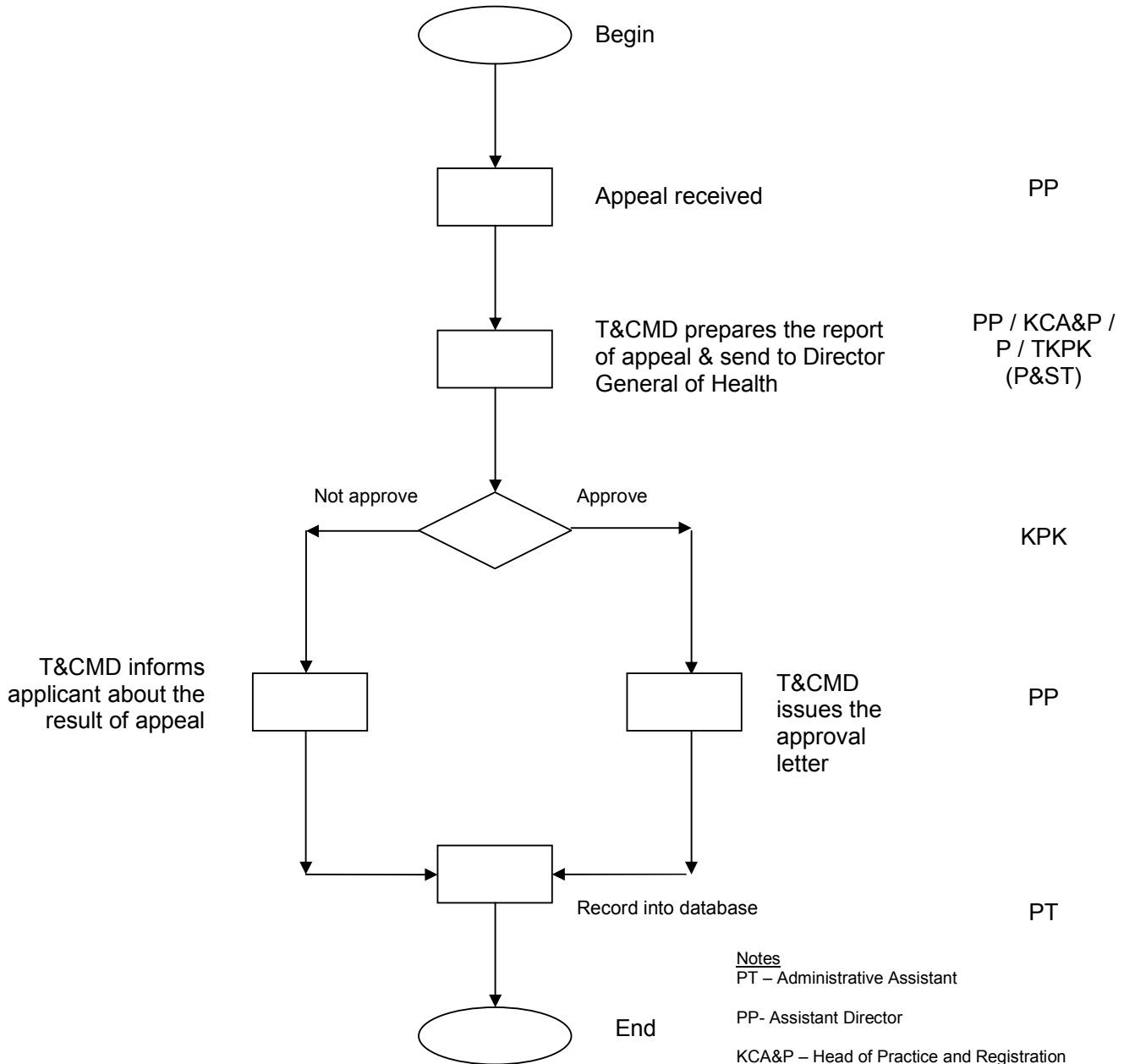


**FOREIGN PRACTITIONER APPLICATION GUIDELINE
TRADITIONAL DAN COMPLEMENTARY MEDICINE**

Appendix VI

APPEAL FOR APPLICATION OF RECOMMENDATION LETTER

Responsibility



- Notes
- PT – Administrative Assistant
 - PP- Assistant Director
 - KCA&P – Head of Practice and Registration Section
 - P- Director of TCMD
 - TKPK (P&ST) – Deputy Director of Health (Research & Technical Support)
 - KPK- Director General of Health