

Proforma to be filled up and submitted to the **9th Pay Revision Commission 2010** along with the reply to the questionnaire  
by the Head (s) of Departments on or before 30/4/2010

(No column should be left unfilled)

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17
Sl No.	Name of Post*	Number of posts	Number of Posts created since 1.4.2000	Number of posts abolished since 1.4.2000	Scale of Pay	Allowances, rate of DA HRA, CCA,PTA,PCA etc (Pl. Specify)	Prescribed qualification for the post	Mode of appointment by promotion or by direct recruitment	Brief description of nature of responsibility	Whether promotion is based on seniority/efficiency	Next promotion post	Scale of pay of next promotion post	Feeder post	Scale of pay of Feeder Post	Average period for next promotion	Remarks

\* Details of Head of Department including All India Service Officers, Employees on deputation/contract/daily wages and Drivers should also be given. The number of vehicles provided to the Department should be indicated in the remarks column against the post of Drivers. Details of Part Time/Casual sweepers should be specifically stated.