



GOVERNMENT OF KERALA

Abstract

FORM TR 46—SALARY BILL FORM OF GAZETTED OFFICERS—MODIFIED—  
ORDERS ISSUED

FINANCE (STREAMLINING) DEPARTMENT

G.O. (P) No. 329/05/Fin.

Dated, Thiruvananthapuram, 18th July, 2005.

Read—Letter No. OA (HQ/III/12-1963/03-04/1595 dated 16-11-2004 from  
the Principal Accountant General (Audit), Thrissur.

ORDER

1. As per Para 77 of Kerala Budget Manual, all gazetted officers should, in respect of their personal claims, forward, to the controlling officers concerned, monthly statements of bills drawn, showing, inter alia the budget classification, gross amount of the bill, deductions made, net amount of the bill, nature of the claim, date of encashment, and the period to which it relates.

2. The Accountant General (Audit) in his letter read above has reported that the gazetted officers of almost all the departments do not comply with the instructions contained in para 77 of the KBM. He has also suggested taking steps to ensure that these instructions are complied with in future.

3. Government, after having examined the matter in detail, are pleased to order that all gazetted officers shall furnish every month the statement of personal claims drawn, as required in para 77 of the KBM, to the Controlling Officer/ Drawing & Disbursing Officer attached to the establishment before presenting their Salary bill for the succeeding month. All gazetted officers shall incorporate a certificate in the Salary bill as shown below. The Treasury Officers shall not honour Salary bills, of gazetted officers, which do not contain the certificate.

GCPT. 4/3392/2005/DTP.

"Certified that the Statement of claims drawn during the previous month has been furnished to the Controlling Officer/DDO".

4. Formal amendment to Rules in KTC Vol. II will be issued separately.

By order of the Governor,

K. JOSE CYRIAC,  
Principal Secretary (Finance).

To

The Principal Accountant General (Audit), Kerala, Thiruvananthapuram.  
The Accountant General (A&E), Kerala, Thiruvananthapuram.  
The Managing Directors/General Managers of all Government Companies/  
Boards/Corporations.  
All Heads of Departments and Offices.  
All Departments (Sections of Secretariat).  
The Secretary, Kerala Public Service Commission (with C. L.).  
The Registrar, University of Kerala/Cochin/Calicut/Mahatma Gandhi/  
Kannur (with C. L.).  
The Secretary to Governor.  
All Secretaries, Additional Secretaries, Joint Secretaries, Deputy  
Secretaries and Under Secretaries to Government.  
The Private Secretary to Chief Minister and other Ministers and Leader  
of Opposition.  
The Registrar, High Court of Kerala, Ernakulam (with C. L.).  
The Private Secretary to the Government Chief Whip.  
The Additional Secretary to Chief Secretary.  
The General Manager, Kerala State Electricity Board, Thiruvananthapuram  
(With C. L.).  
The Secretary, Kerala State Electricity Board, Thiruvananthapuram  
(with C. L.).  
The Director of Public Relations, Thiruvananthapuram.  
The Director of Treasuries, Thiruvananthapuram.  
The Private Secretary to Speaker.  
The Private Secretary to Deputy Speaker.  
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